

## Developmental Services

# Chore

## Monitoring Checklist

Provider Number: \_\_\_\_\_

Provider Name: \_\_\_\_\_

Review Date: \_\_\_\_\_

Provider Address: \_\_\_\_\_

Reviewer Name: \_\_\_\_\_




\_\_\_\_\_

District: \_\_\_\_\_

\_\_\_\_\_

Location: \_\_\_\_\_

Agency Provider     Solo Provider     Onsite Review     Desk

Cite	Standard	Met	Not Met	N/A
<p><b>Explanation of Monitoring Tool Symbols/Codes</b></p> <p> Alert: Denotes a critical standard or cite relating to health, safety and rights. A deficiency requires a more intense corrective action and follow-up cycle.</p> <p><b>“W”</b> Weighted Element: A “W” followed by 2.0 or 4.0 in the Cite column denotes elements that have a greater impact on the monitoring score.</p> <p><b>“R”</b> Recoupment: An “R” in the Cite column denotes an element that is subject to recoupment of funds by the State if the element is “Not Met.”</p>				
<b>B. Provider Qualifications and Requirements</b>				
1	Independent vendors and staff of agencies must be at least 18 years of age and have one year experience in a medical, psychiatric, nursing, or childcare setting or working with individuals with developmental disabilities Or Provider is a licensed home health or hospice agency.			
2  W4.0	Level two background screenings are complete for all direct service employees.			
3  W4.0	Provider undergoes background re-screening every 5 years.			
4	The provider attends mandatory meetings and training scheduled by the Area Office and/or Agency.			
5 NEW	Direct service staff has received training in the Agency’s Direct Care Core Competencies Training.			

<b>Cite</b>	<b>Standard</b>	<b>Met</b>	<b>Not Met</b>	<b>N/A</b>
6 W2.0	Independent providers and agency staff receive training on responsibilities and procedures for maintaining health, safety and well-being of individuals served.			
7	Independent providers and agency staff receive training on required documentation for service(s) rendered.			
8	Independent providers and agency staff receive training on responsibilities under the Core Assurances.			
9	Independent providers and agency staff receive training on responsibilities under the requirements of specific services offered.			
10	Independent providers and agency staff receive other training specific to the needs or characteristics of the individual as required to successfully provide services and supports.			
11	Proof of required training in recognition of abuse and neglect to include domestic violence and sexual assault, and the required reporting procedures is available for all independent vendors and agency staff.			
<b>C. Service Limits and Times</b>				
12	Provider is authorized to render chore services.			
13	Provider renders services and supports at a frequency and intensity as defined in the service authorization.			
14	Services are limited to no more than 16 units per day.			
15	Chore activities are limited to the individual's primary living areas such as a bedroom and bathroom.			
<b>D. Documentation</b>				
16 R	Provider has at a minimum a copy of service logs for the period being reviewed.			

CHORE Checklist 11-23-05.doc  
REV 10-26-01; 10-30-01; 10.23.02; 11.20.02; 02.03.03; 02-10-03; 11-23-05