

INTERAGENCY QUALITY COUNCIL MINUTES
Tampa, Florida
April 9, 2002

Attendance:

IQC Members Present: Beverly DeStories, Pamela Wainwright, (Family Members), Carol Burch, Bob Maryanski, Kathryn Stephens, Martha Creel (AHCA), Orlando Garcia, Denise Arnold, Linda Mabile (DCF), Laura Pasquale, and C.J Patel.(MSPT)

Advisory Members Present: Kim Barger, Charm Thometz (Family Members), Sandi Smith, Art Brown, Mark Barry, Susan McCulloch, Laura Alteratz, Margaret Buono and Mark Barry (Providers, advocacy members).

Delmarva Foundation: Marcia Hill, Dr. David Wood, Bob Foley, Linda Tupper, Ann Buechner (Council), Linda Murphy-Knoll, Vince diGangi (JCAHO),

Absent: Scott Barrish, Idelio Valdes Jr., Tracey Rackensperger, Lou Piotrowski, Sandra Keethler (IQC), Dave Robinson, Amparo Perales, Pat Wear, Kelli Holsendolph, Lynne Daw, Deborah Linton, Janice Phillips, Michael Freeman, Steve Dunaway, and Bill Marvin. (Advisory).

Revised IQC and Advisory members list attached

1. Welcome and Introductions

Laura Pasquale, Chair, opened the meeting by welcoming members and guests. Introductions of those present were made.

2. Approval of the Minutes

The minutes of the last meeting were reviewed and approved as written.

3. Review of Agenda

The agenda was reviewed. It was announced that elections for Chair and Vice Chair would be held next meeting. No other additions or changes were made.

4. CHAMPS

A brief update on the CHAMPS program was provided by Linda Mabile. Brochures have been sent to all districts for placement in Adult Day Training facilities and group homes licensed by the Developmental Disabilities Program. CHAMPS continues to receive a few contacts. It was discussed that additional information concerning the program needs to be disseminated. Sylvia Peacock, the CHAMPS coordinator in the central program office, continues to schedule training opportunities for district staff and other stakeholders via video teleconferences. In addition, Ms. Peacock is setting up more frequent contacts with Family Care Council members around the state and district liaisons. It was recommended that information on CHAMPS activities and data to date be presented at the next meeting.

5. Redesign Update and Stakeholder Meetings

An update on the redesign meetings being held by the Department and AHCA was presented by Denise Arnold, Charm Thometz and Pamela Wainwright. The stakeholders involved in the redesign effort are consumers, parents, provider and advocacy representatives and invited representatives from other agencies that interface with services provided by the department (e.g., Vocational Rehabilitation, Department of Education, etc.). Handouts of material developed by the stakeholder workgroups were provided and discussed with members. The seven primary target areas for redesign include:

- Development of an individual assessment that is reliable and valid (replacement for the FSTS) projects levels of service needs, and predicts costs as well as a system to administer the assessment.
- Development of a fair and equitable rate structure for the state.
- An individualized budget process
- A flexible services menu that would establish “umbrella” service categories. Consumers could change services within those service categories.
- A direct provider billing system.
- A redefined role for support coordinators
- A communication initiative to improve communications between stakeholders, the Department and AHCA.

It was suggested from the group that the flexible services menu continue to be compressed so that a broader definition of services could be purchased which would require limited necessity to move funds and thus, limited need for oversight and approval. This information will be shared with the workgroup facilitator.

It was noted that as changes are recommended in the redesign process, the IQC and advisory group will be informed. Group members were encouraged to contract redesign workgroup representatives if they had suggestions or recommendations that they would like considered.

6. Membership

Vacancies in the IQC and advisory group membership were reviewed. Vacancies are as follows:

IQC: 1 consumer member; 1 representative from Developmental Disabilities to replace Margaret Buono (Suncoast).

Advisory: 1 – 2 consumer members (currently no consumer members on the Advisory); 1 family representative to replace Amparo Perales; 1 district representative from Developmental Disabilities to replace Dave Robinson (District 1).

Information on potential candidates for the consumer and family vacancies should be sent to Michael Freeman.

Denise Arnold reviewed with the group names of district staff who had expressed an interest in membership. Ms. Arnold solicited suggestions from the group on preferences

in location, type of position, etc. The Department will make the final selection and announce to the group at the next meeting.

It was suggested that a legislative staff representative be approached to attend when possible. Beverly DeStories suggested that Joan Glickman be approached. There was some discussion on whether a representative from a committee applicable to the DD program might be more appropriate. Laura Pasquale indicated that she would check with the Department’s legislative affairs section to see if they had recommendations.

7. Schedule for Upcoming Meetings

It had been suggested at the last meeting that IQC meeting dates be re-examined to align with the quarterly report schedule from Delmarva. Since the quarterly report was a primary vehicle for information concerning operation of the contract and the data resulting from the reviews, members felt that it would be important to receive the report prior to scheduled meetings and within a reasonable time frame of the quarter discussed in the report. After review of report submission dates, the following schedule and locations were selected by the membership:

<u>Date</u>	<u>Location</u>
June 19 – 20, 2002	Orlando
September 18 – 19, 2002	Jacksonville
November 20 – 21, 2002	Ft. Myers
February 5 – 6, 2003	Tallahassee

8. Update on the DS HCBS Waiver Handbook

Kathryn Stephens provided an update on the handbook being promulgated by AHCA to replace the current DS HCBS Waiver Services Directory. Kathryn indicated that a draft of the handbook with revisions was available on the AHCA web site. Workshops on the handbook had been held around the state and comments received on recommended changes. A hearing on the handbook was being scheduled with the anticipation of having the handbook promulgated by July 1, 2002. It was suggested by the group that the hearing be set up with video teleconferencing capabilities. Kathryn indicated that the feasibility of this would be pursued.

9. IQC Workgroup – Assurances

The workgroup did not meet after the last meeting due to all of the changes taking place in the handbook and with redesign. It was suggested that the group convene via conference call to begin a review of the provider performance review tools with the goal that revised tools will be put in place at the beginning of the upcoming fiscal year (July 1, 02). Information that should be considered in this review include: draft handbook changes, Delmarva reviewer recommendations, and feedback received from stakeholders and the districts. It was agreed that the first call would be set up on May 9, 2002 from 1:30 – 4:00. Members of the workgroup include:
 Chair: Mark Barry. Members: Kim Barger, Charm Tometz, Laura Alteratz, Margaret Buono, Janice Phillips, Kathryn Stephens, Linda Mabile, and representatives from JCAHO. A report on progress will be made at the next meeting.

10. Delmarva Update and Presentation

Bob Maryanski and Marsha Hill presented the group with update information concerning contract functions and progress to date. Refer to attached presentation for information presented.

In addition to the presentation, Bob Maryanski requested feedback from the IQC at the next meeting on where to go from here. Things to consider include whether the right number of reviews were being performed, the right type of review for the service, whether a Legislative Budget Request (LBR) was needed to fund an area needing improvement, etc.. Bob also indicated that the IQC should closely review the quarterly report to give feedback on the report direction and sufficiency of information for IQC use in their oversight role.

Dr. Wood brought up the possible need to increase quality improvement capabilities at the district level. It was suggested that training may be provided by “blue belts” (district QI trained staff) or other resources. This is an area that IQC may want to explore at future meetings.

Consumers and providers may contact Delmarva @ their toll-free 1-866-254-2015 or visit their website @ www.dfmc-florida.org.

INTERAGENCY QUALITY COUNCIL AND ADVISORY GROUP MEMBER LIST

Revised 6/13/02

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